



**Department of Planning**  
175 Arsenal Street  
Watertown, NY 13601

Michael J. Bourcy  
Director

(315) 785-3144  
(315) 785-5092 (Fax)

---

### **MEETING NOTICE**

Organization: Jefferson County Planning Board  
Date: Tuesday, January 28, 2025  
Time: 4:00 p.m.  
Place: **County Office Building, 175 Arsenal Street,  
2<sup>nd</sup> Floor meeting room**

### **AGENDA**

1. Call to Order and Establishment of Quorum.
2. Approval of the November 26, 2024 Meeting Minutes.
3. Communications.
4. Public Comments (other than agenda items).
5. New Business:
  - A. General Municipal Law, Section 239-m Referrals
    - See Attached Sheets
  - B. Intergovernmental Reviews
    - See Attached Sheets
6. Adjournment.

PROJECT SUMMARIES FOR COUNTY PLANNING BOARD MEETING

Meeting Date: 1/28/2025

- # 1                    Alexandria (T)                    T Al 1 - 25
- Applicant:            SAI Group
- Action:                Site Plan Review
- Site Location:        43725 NYS Route 12
- Description:         The applicant proposes to construct an electric vehicle charging station.
- 
- # 2                    Alexandria Bay (V)                V AB 1 - 25
- Applicant:            River Hospital
- Action:                Site Plan Review
- Site Location:        4 Fuller St
- Description:         The applicant proposes hospital some interior renovations and an addition above a cantilevered portion to the rear of the building.
- 
- # 3                    Clayton (T)                    T Cl 1 - 25
- Applicant:            Zenda Farm Holdings LLC
- Action:                Special Use Permit
- Site Location:        39047 Farm Road
- Description:         The applicant proposes a hobby horse farm on their property.
- 
- # 3                    Watertown (T)                    T Wa 1 - 25
- Applicant:            Grindstone Group LLC
- Action:                Site Plan review
- Site Location:        20631 NYS Rte 12F
- Description:         The applicant proposes to construct two self storage buildings:  
(1) 25' x 100' and (1) 40' x 100'.